

**Higano Award
for Outstanding Service to PRSCO**

1. Goal

The Award is to recognise a member, or friend, of PRSCO who has provided long and outstanding service to the development and organisation of Regional Science, particularly in the Asia-Pacific area.

2. The Award

- 2.1 The Award is to recognise service to regional science in the PRSCO region, extending beyond the local level to international service in the Asia-Pacific region (i.e. the part of the world covered by PRSCO).
- 2.2 Up to two (2) Outstanding Service Awards may be made annually, on a calendar year basis.
- 2.3 The Award winner will be presented with a Certificate by the PRSCO President, or their nominee, at a PRSCO Meeting (i.e. either a PRSCO Conference or Summer Institute).
- 2.4 If an Award winner is unable to travel to the Meeting, the Certificate will be forwarded to them by mail.

3. Nomination Process

- 3.1 In the last quarter of each calendar year, the PRSCO Executive Secretary will contact all PRSCO Councillors, including ex-officio members, and Friends of PRSCO, to request written nominations of potential candidates for an Outstanding Service Award.
- 3.2 A nomination of a person for consideration for the Award should be made in writing to the PRSCO President or Executive Secretary by 31 January of the year following the call for nominations.
- 3.3 The nomination of a candidate should be accompanied by a detailed written statement of the nominee's service contribution to regional science in the Asia-Pacific. The statement should explain clearly how the candidate's service meets the goal of the Award. The nomination should also provide the names and contact details of three persons willing to provide testimonials to the nominee's outstanding service contribution.

4. Process for Recommending Award

- 4.1 At the last PRSCO Council Meeting for each year, the Council will appoint a four person Award Committee to consider nominations for the Outstanding Service Award for the following year..
- 4.2 The Award Committee should consist of the current PRSCO President (as Chairperson), the Immediate-Past President, and two members or friends of the PRSCO Council (one from the western side of the Pacific and one from the eastern side).
- 4.3 The Award Committee will convene (either in person, by telephone, email or other internet-based form of communication) after 31 January to consider all nominations received.
- 4.4 The Award Committee will evaluate all nominations and will call for testimonials for nominees which the Committee consider are suitable candidates to be granted an Award.
- 4.5 Among the attributes the Committee will conduct their evaluation on are contributions to PRSCO through: policy making, management, international negotiations, conference organisation, promotion, publication services, the mentoring of emerging sections, and other Council activities beyond assigned responsibilities of the position held.
- 4.6 Following receipt of testimonials the Committee will make its final evaluation and communicate its decision to the Executive Secretary by 30 April. The Executive Secretary will in turn relay the decision to all PRSCO Councillors.
- 4.7 Voting members of Council will have two weeks to inform the Executive Secretary if they wish to dissent from the Committee's decision. In the case of any dissent being received, the Council will be requested to vote on the matter by email prior to the annual PRSCO Meeting.
- 4.8 Once the award recipient is confirmed, they will be informed by the PRSCO President who will request that the recipient attend the PRSCO Meeting at which the Award will be announced and the certificate presented.